



JOLIET JUNIOR COLLEGE

1901

(Business & Auxiliary Services)
1215 Houbolt Road
Joliet, Illinois 60431-8938

INSTRUCTIONS TO BIDDERS

Sealed proposals are invited for SECURITY CAMERA - BACKEND INFRASTRUCTURE pursuant to specifications.

PROPOSALS:

Proposals will be received and publicly read aloud by the Joliet Junior College District #525, Joliet, Will County, Illinois, at the place, date and time hereinafter designated. You are invited to be present if you so desire.

PLACE: Joliet Junior College District #525
Office of Facility Services
L-BUILDING Room #L1005
1215 Houbolt Road
Joliet, IL 60431-8938

DATE: JULY 14, 2015

FAXES ARE NOT ACCEPTABLE

TIME: 9:00AM

Proposals received after this time will not be accepted.

Proposals must be made in accordance with the instructions contained herein. They shall be submitted on the forms provided on the College's website in a sealed envelope addressed to the Director of Business & Auxiliary Services, L-Building Room L1005, plainly marked, with the Bidder's Name and Address and the notation:

BID: SECURITY CAMERA - BACKEND INFRASTRUCTURE

PRE-BID MEETING:

A mandatory pre-bid meeting will be held on JUNE 25, 2015 at 9:00 AM. The meeting will be at the Main Campus, L Building, Room L1005, 1215 Houbolt Road, Joliet, IL. Bidders who do not attend the mandatory pre-bid meeting will have their bid returned unopened.

DELIVERY:

All prices must be quoted F.O.B., Joliet Junior College, 1215 Houbolt Road, Joliet, IL 60431 unless

otherwise noted.

TAX EXEMPTION:

Joliet Junior College District #525 is exempt from Federal, State, and Municipal taxes.

SIGNATURE ON BIDS:

Joliet Junior College District #525 requires the signature on bid documents to be that of an authorized representative of said company.

Each bidder, by making his bid, represents that he has read and understands the bidding documents and that these instructions to bidders are a part of the specifications.

BIDDING PROCEDURES:

1. No bid shall be modified, withdrawn, or cancelled for sixty (60) days after the bid opening date without the consent of the College Board of Trustees.
2. Changes or corrections may be made in the bid documents after they have been issued and before bids are received. In such case, a written addendum describing the change or correction will be issued by the College to all bidders of record. Such addendum shall take precedence over that portion of the documents concerned, and shall become part of the bid documents. Except in unusual cases, addendum will be issued to reach the bidders at least five (5) days prior to date established for receipt of bids.
3. Each bidder shall carefully examine all bid documents and all addenda thereto, and shall thoroughly familiarize themselves with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should they be in doubt as to their meaning, they shall, at once, and in any event, not later than ten (10) days prior to bid due date, notify the College who will, if necessary, send written addendum to all bidders. The college will not be responsible for any oral instructions. All inquiries shall be directed to the Director of Business & Auxiliary Services. After bids are received, no allowance will be made for oversight by bidder.

SUBSTITUTIONS:

1. Each bidder represents that his bid is based upon the materials and equipment described in the bidding documents.
2. Any dealer bidding an equal product must specify brand name, model number, and supply specifications of product. The Board shall be the sole judge of whether an article shall be deemed to be equal.
3. A bidder's failure to meet the minimum specifications as listed may result in disqualification of his bid.

REJECTION OF BIDS:

The bidder acknowledges the right of the College Board to reject any or all proposals and to waive informality or irregularity in any proposal received and to award each item to different bidders or all items to a single bidder. In addition, the bidder recognizes the right of the College Board to reject a proposal if the proposal is in any way incomplete or irregular. The College Board may also award, at its discretion, only certain items quoted on. The College Board also reserves the right to reject the proposal of a Bidder who has previously failed to perform properly or complete on time contracts of a

similar nature or a bid of a Bidder when investigation shows that Bidder is not in a position to perform the contract.

ACKNOWLEDGEMENT OF ADDENDA:

Signature of company official on original document shall be construed as acknowledgement of receipt of any and all addenda pertaining to this specific proposal. Identification by number of addenda and date issued should be noted on all proposals submitted.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA ON PROPOSAL SUBMITTED MAY RESULT IN DISQUALIFICATION OF PROPOSAL.

Bidders who obtain a copy of the bid from our web site are responsible for checking back on the site for any addenda issued.

CLERICAL ERRORS:

If applicable, all errors in price extensions will be corrected by Joliet Junior College and totals for award determination corrected accordingly, unless the bidder specifies that no change be made in the total submitted. In this case, all incorrect price extensions will be noted at "lot", and award determination made on the basis of total price submitted.

SAMPLES:

Bidder may be required to furnish samples upon request and without charge to the College.

BID SECURITY:

A certified check or bank draft or bid bond, made payable to Joliet Junior College District #525, Will County, Illinois, **MUST** be submitted with the bid in the amount of **ten (10) percent of your total bid**. The bid security will be forfeited by the successful bidder in the event of the bidders failure to enter into a contract. Checks or drafts of unsuccessful bidders will be returned as soon as practicable after opening and checking the bids.

PAYMENTS:

Certified Payroll

1. With each pay application, contractors shall submit certified payroll in a format acceptable to Junior College District #525.

Partial Lien Waivers

1. The contractors' partial lien waiver, for the full amount of the payment, shall accompany the first payment application. Each subsequent payment application shall be accompanied by the contractor's partial waiver, and by partial waivers from all subcontractors and suppliers who were included in the immediately preceding payment application, to the extent of that payment.
2. Lien waivers from the Contractor and all subcontractors and suppliers shall accompany the first payment application when the amount of payment exceeds 50 percent of the total contract sum.

Final Lien Waivers: The contractor's request for final payment shall include:

1. The contractor's final lien waiver in the full amount of the contract.
2. Final lien waivers in the full amount of their contracts from all subcontractors and suppliers for which final lien waivers have not previously been submitted.

INSURANCE:

The successful bidder will be required to furnish a certificate of insurance in the following amounts:

The insurance coverage required here-in-under shall be the minimum amounts maintained by the Contractor and Subcontractors until all Work is completed and accepted by the Owner.

The Contractor will purchase and maintain "all risks" Builder's Risk property insurance subject only to such exclusions as have been specifically approved by the Owner in writing.

A. Workers Compensation

1. State: Statutory
2. Applicable Federal: Statutory
3. Employer's Liability:
 - a. \$1,000,000 per Accident
 - b. \$1,000,000 Occupational Disease

B. Commercial Comprehensive Liability

1. Each Occurrence: \$2,000,000
2. Products/Completed Operations Aggregate: \$2,000,000
3. Personal/Advertising Injury: \$2,000,000
4. General Aggregate: \$2,000,000
5. Policy shall include: \$2,000,000
 - a. Premises: Operations
 - b. Independent Contractors Liability
 - c. Products and Completed Operations: Maintained for minimum of one year after date of final Certificate for Payment, in full amount of the limits specified above.
 - d. Contractual Liability
 - e. Coverage for explosion (x), collapse (c), and underground (u).
6. The Commercial Comprehensive Liability policy shall include a contractual liability endorsement insuring the indemnity required by the contract. The indemnities shall be named as additional insured on the Contractor's Commercial Comprehensive Liability policy using Form CG 20 10 or its equivalent and shall name Joliet Junior College, its Board of Trustees, officers, employees and agents as additional insured's at a minimum. The Contractor hereby agrees to effectuate the naming of such additional insured's as unrestricted additional insured's on the Contractor's policy. The additional insured endorsement shall provide the following:
 - a. That the coverage afforded the additional insurance will be primary insurance for the additional insurance with respect to claims arising out of operations performed by or on behalf of the Contractor.
 - b. That the policy shall contain a thirty (30) day notice of cancellation prior to the effective date thereof.
 - c. That the additional insureds have other insurance which is applicable to the loss, such other insurance will be on an excess or contingent basis.
 - d. That the amount of the company's liability under the insurance policy will not be reduced by the existence of such other insurance.
 - e. That the additional insureds will not be given less than thirty (30) days prior written notice of any cancellation thereof.

- f. That the Contractor agrees to indemnify the College for any applicable deductibles.
- g. That the insurance policy from an A.M. Best rated “secured” Illinois State licensed insurer.
- h. The Contractor shall provide the College with a copy of its insurance policy or in the alternative and subject to the College’s agreement, an excerpt of a page from the actual policy evidencing the additional insureds as provided for herein.
- i. Contractor acknowledges that failure to obtain such insurance on behalf of the College constitutes a material breach of the contract and subjects Contractor to liability for damages, indemnification and all other legal remedies available to College. The Contractor is to provide the College at all times with a certificate of insurance, evidencing the above requirements have been met. The failure of the College to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the College.
- j. That enclosed is a copy of the endorsement providing additional insured’s status and that the Contractor will furnish a Certificate of insurance evidencing the foregoing provisions.
- k. Please include clause below in the policy:
It is agreed that Joliet Junior College, its Board of Trustees, officers, employees, agents and (Architect/Engineer Name) are additional insureds on the policy.

C. Business Auto Liability (including owned, non-owned and hired vehicles).

1. Bodily injury
 - a. \$1,000,000 per person
 - b. \$2,000,000 per accident
2. Property damage: \$1,000,000 OR
3. Combined Single limit: \$1,000,000

D. Umbrella

1. Umbrella Excess Liability: \$4,000,000
2. If the Contractor’s Workers Compensation, Commercial General Liability and Business Auto policies do not have these minimum limits, an Umbrella policy written by an insurance company acceptable to the Owner may be used to meet the minimum limits required.

All such policies of insurance shall be written by companies approved by the College and Certificates of Insurance shall be furnished to the College. The College shall be listed as an additional insured under such policies. Each policy shall require at least 30 days notice to the College in the event of cancellation. The contractor agrees to indemnify, defend, and hold harmless the College from and against all suits or claims, which may be based upon any injury to or death of any person or persons or damage to property, which may occur or which may be alleged to have occurred in the course of the performance of this Agreement by the Contractor, whether such sum claim shall be made by an employee of the Contractor, by a third person or their representatives, or whether or not it shall be claimed that the said injury, death, or damage or cause through a negligence act or omission of the Contractor; and the all charges of attorneys and all costs and other expenses arising there from or

incurred in connection therewith; and if any judgment shall be rendered against the College in any such action or actions, the Contractor, at its own expense, shall satisfy and discharge the same.

PERFORMANCE BONDS:

The successful bidder on this proposal must furnish a performance bond and a labor and material payment bond made out to Junior College District #525, prepared on an approved form, as security for the faithful performance of their contract, within ten (10) days of their notification that their bid has been accepted. The surety thereon must be such surety company or companies as are authorized and licensed to transact business in the State of Illinois and have an A-XIV best rating. Attorneys in fact who sign bid bonds must file with each bond a certified copy of their power of attorney to sign said bonds. The performance bond is an amount equal to one hundred and ten percent (110%) of the contract sum. Such bonds shall be in force from the date of signing of the contract until one year after issuing of final certificate of payment. The cost of the bonds shall be included in the bidder's proposal.

LAWS AND ORDINANCES:

In execution of the work, the Contractor shall comply with applicable state and local laws, ordinances and regulation, the rules and regulations of the Board of Fire Underwriters, and OSHA standards.

SEX OFFENDER REGISTRATION REQUIREMENT NOTIFICATION:

Illinois Compiled Statutes (730 ILCS 150/2) requires that any person who is required by law to register as a sex offender and who is either a student or an employee at an institution of higher education, must also register with the police department of the institution they are employed by or attending. For purposes of this act, a student or employee is defined as anyone working at or attending the institution for a period of five (5) days or an aggregate period of more than thirty (30) days during a calendar year. This includes persons operating as or employed by an outside contractor at the institution. Anyone meeting the above requirements is required to register at the Campus Police Department located in G1013, within five (5) days of enrolling or becoming employed. Persons failing to register are subject to criminal prosecution.

DAMAGE AND NEGLIGENCE:

The Contractor agrees to indemnify and save harmless the College and employees from and against all loss, including costs and attorney's fees, by reasons or liability imposed by law upon the College for damages because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damage to property including loss of use thereof as provided in the General Conditions and Supplementary Conditions.

College shall not be responsible for damages, delays, or failure to perform on its part resulting from acts or occurrences of force majeure. "Force majeure" means any (a) act of God, landslide, lightning, earthquake, hurricane, tornado, blizzard, floods and other adverse and inclement weather conditions; (b) fire, explosion, flood, acts of a public enemy, war, blockade, insurrection, riot or civil disturbance; (c) labor dispute, strike, work slow down, picketing, primary boycotts, secondary boycotts or boycotts of any kind and nature, or work stoppages; (d) any law, order, regulation ordinance, or requirement of any government or legal body or any representative of any such government or legal body; (e) inability to secure necessary materials, equipment, parts or other components of the project as a result of transportation difficulties, fuel or energy shortages, or acts or omission of any common carriers; or (f) any other similar cause or similar event beyond the reasonable control of College.

INVESTIGATION OF BIDDERS:

The College will make any necessary investigation to determine the ability of the bidder to fulfill the

proposal requirements. Joliet Junior College reserves the right to reject any proposal if it is determined that the bidder is not properly qualified to carry out the obligation of the contract.

SUBCONTRACTORS:

Bidders must state on the proposal form all subcontractors he intends to use for this project. Failure to do so may be cause for rejection of bid.

BLACKOUT PERIOD:

After the College has advertised for bids, no pre-bid vendor shall contact any College officer(s) or employee(s) involved in the solicitation process, except for interpretation of bid specifications, clarification of bid submission requirements or any information pertaining to pre-bid conferences. Such bidders or sub-bidders making such request shall be made in writing at least seven (7) days prior to the date for receipt of bids. No vendor shall visit or contact any College officers or employees until after the bids are awarded, except in those instances when site inspection is a prerequisite for the submission of a bid. During the black-out period, any such visitation, solicitation or sales call by any representative of a prospective vendor in violation of this provision may cause the disqualification of such bidder's response.

OTHER:

This contract is subject to and governed by the rules and regulations of the Illinois Human Rights Act. The Customer reserves the right to request additional information after your proposal has been submitted.

BID QUANTITIES:

The College Board will reserve the right to increase or decrease, within reasonable limits, such quantities as need requires and at the unit price stated.

BID AWARDS:

The successful contractor, and/or any contractor shall not proceed on this bid until it receives a purchase order from the college. Failure to comply is the risk of that contractor.

TERMINATION OF FUNDING:

JJC's contractual obligations will be subject to termination and cancellation without penalty, accelerated payment, or other recoupment mechanism as provided herein in any fiscal year for which the Illinois General Assembly or other legally applicable funding source fails to make an appropriation to make payments under the terms of this Contract. In the event of termination for lack of appropriation, the Vendor shall be paid for services performed under this Contract up to the effective date of termination. JJC shall give notice of such termination for funding as soon as practicable after JJC becomes aware of the failure of funding.

CHANGES TO CONTRACT AFTER BID AWARD:

There shall be no deviations from any work without a written change order. All change orders must be approved by the Director of Business & Auxiliary Services or Vice President of Administrative Services as well as executed by the successful contractor.

If a change order or aggregate of change orders are 10% or more of the contract price, and such change orders are not approved, in writing, by either the Director of Business & Auxiliary Services or Vice President of Administrative Services, the successful contractor shall not be entitled to any type of compensation for services or materials provided.

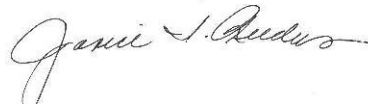
GENERAL:

Joliet Junior College is committed to a policy of non-discrimination on the basis of sex, handicap,

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race, color, and national or ethnic origin in the admission, employment, educational programs, and activities it operates. Inquiries should be addressed to the Director of Human Resources.

The contractor (or vendor) shall agree to save and hold harmless the Joliet Junior College District #525, the members of its College Board, its agents, servants and employees, from any and all actions or causes of action, or claim for damages, including the expense of defending suit, arising or growing out of the performance of, or failure to perform its contract.



Janice Reedus
Director of Business & Auxiliary Services

JOLIET JUNIOR COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #525
(Business & Auxiliary Services)
1215 Houbolt Road
Joliet, Illinois 60431-8938
Telephone: (815) 280-6640
Fax: (815) 280-6631

INFORMATION PERTAINING TO OUR BIDS CAN BE FOUND AT THE FOLLOWING WEBSITE:
<http://www.jjc.edu/info/purchasing>

QUESTIONS PERTAINING TO OUR BIDS CAN BE EMAILED TO:
purchasing@jjc.edu

North Campus Security Infrastructure

Required Certifications:

- Gold Certified Partner
- Master Security Specialization

Primary Bid Data

Line Item	Part Number	Description	Qty
Cisco Nexus 5672UP			
1.0	N5K-C5672UP	Nexus 5672UP 1RU 32x10G SFP+ 16pxUP SFP+ 6x40G QSFP+	1
1.1	N5672-ACC-KIT	Nexus 5672 Chassis Accessory Kit	1
1.2	CAB-C13-CBN	Cabinet Jumper Power Cord 250 VAC 10A C14-C13 Connectors	2
1.3	N6KUK9-701N1.1	Nexus 5600/6000 Base OS Software Rel 7.0(1)N1(1)	1
1.4	N56-BAS1K9	Nexus 5600 Series LAN Base License	1
1.5	NXA-PAC-1100W	Nexus 1100W Platinum PS Port side Exhaust airflow	2
1.6	N6K-C6001-FAN-F	Nexus 6001 Fan for Port Side exhaust (Front to Back) airflow	3
1.7	N1K-VLCPU-96-ESSTL	Nexus 1000V Essential Edition Paper Delivery License Qty 96	1
1.8	CON-SNTP-5672UP	SMARTNET 24X7X4 Nexus 5672UP 1RU 32	1
Cisco Connected Safety and Security			
2.0	CPS-UCS-2RU-K9	Cisco Connected Safety and Security UCS C240 2-RU	3
2.1	CPS-CPU-E5-2620	2.00 GHz E5-2620/95W 6C/15MB Cache/DDR3 1333MHz	6
2.2	CPS-MR-1X082RY-A	8GB DDR3-1600-MHz RDIMM/PC3-12800/dual rank/1.35v	6
2.3	CPS-PCIF-01F	Full height PCIe filler for CPS UCS	3
2.4	CPS-PSU-650W-D	650W power supply for CPS servers	6
2.5	CPS-RAID9271CV-8ID	MegaRAID 9271CV Raid card	3
2.6	CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	6
2.7	CPS-VSM-SW75	CPS-VSM Video Surveillance Manager v7.5 SW Mfg Image	3
2.8	FL-CPS-MS-SW7	License for one Media Server on MSP	3
2.9	CPS-HDD3TI2F214	3TB SAS 7.2K RPM 3.5 inch HDD/hot plug/drive sled mounted	36
2.10	R2XX-RAID5	Enable RAID 5 Setting	3
2.11	L-CPS-SASD-7=	EDelivery License for 1 VSM Safety Security Desktop	4
2.12	L-CPS-VSM7-1CAM=	EDelivery License for 1 camera connection with VSM7	1
2.13	CON-SAS-LCPSSASD	SW APP SUPP EDel Lic for 1 Safety and Security Deskt	4
2.14	CON-SAS-LCPVSM7	SW APP SUPP EDel Lic for 1 camera Conn with VSM7	1
2.15	CON-SNT-CPSUC2RU	SMARTNET 8X5XNBD 2-RU Cisco Physical Security UCS Platfor	3
2.16	CON-SAS-FLCPSMSS	SW APP SUPP License for one Media Server on MSP	3

North Campus Security Infrastructure

Alternate Bid Data

Line Item	Part Number	Description	Qty
Cisco Nexus 5672UP			
1.0	N5K-C5672UP	Nexus 5672UP 1RU 32x10G SFP+ 16pxUP SFP+ 6x40G QSFP+	1
1.1	N5672-ACC-KIT	Nexus 5672 Chassis Accessory Kit	1
1.2	CAB-C13-CBN	Cabinet Jumper Power Cord 250 VAC 10A C14-C13 Connectors	2
1.3	N6KUK9-701N1.1	Nexus 5600/6000 Base OS Software Rel 7.0(1)N1(1)	1
1.4	N56-BAS1K9	Nexus 5600 Series LAN Base License	1
1.5	NXA-PAC-1100W	Nexus 1100W Platinum PS Port side Exhaust airflow	2
1.6	N6K-C6001-FAN-F	Nexus 6001 Fan for Port Side exhaust (Front to Back) airflow	3
1.7	N1K-VLCPU-96-ESSTL	Nexus 1000V Essential Edition Paper Delivery License Qty 96	1
1.8	CON-SNTP-5672UP	SMARTNET 24X7X4 Nexus 5672UP 1RU 32	1
1.9	N56-LAN1K9-P	Limited Time Promotion for Nexus 5600 Series LAN Enterprise	1
Cisco Connected Safety and Security			
2.0	CPS-UCS-2RU-K9	Cisco Connected Safety and Security UCS C240 2-RU	3
2.1	CPS-CPU-E5-2620	2.00 GHz E5-2620/95W 6C/15MB Cache/DDR3 1333MHz	6
2.2	CPS-MR-1X082RY-A	8GB DDR3-1600-MHz RDIMM/PC3-12800/dual rank/1.35v	6
2.3	CPS-PCIF-01F	Full height PCIe filler for CPS UCS	3
2.4	CPS-PSU-650W-D	650W power supply for CPS servers	6
2.5	CPS-RAID9271CV-8ID	MegaRAID 9271CV Raid card	3
2.6	CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	6
2.7	CPS-VSM-SW75	CPS-VSM Video Surveillance Manager v7.5 SW Mfg Image	3
2.8	FL-CPS-MS-SW7	License for one Media Server on MSP	3
2.9	CPS-HDD3TI2F214	3TB SAS 7.2K RPM 3.5 inch HDD/hot plug/drive sled mounted	36
2.10	R2XX-RAID5	Enable RAID 5 Setting	3
2.11	L-CPS-SASD-7=	EDelivery License for 1 VSM Safety Security Desktop	4
2.12	L-CPS-VSM7-1CAM=	EDelivery License for 1 camera connection with VSM7	1
2.13	CON-SAS-LCPSSASD	SW APP SUPP EDel Lic for 1 Safety and Security Deskt	4
2.14	CON-SAS-LCPSVSM7	SW APP SUPP EDel Lic for 1 camera Conn with VSM7	1
2.15	CON-SNT-CPSUC2RU	SMARTNET 8X5XNBD 2-RU Cisco Physical Security UCS Platfor	3
2.16	CON-SAS-FLCPSMSS	SW APP SUPP License for one Media Server on MSP	3

CERTIFICATION OF CONTRACT/BIDDER

The below signed contractor/bidder hereby certifies that it is not barred from bidding on this or any other contract due to any violation of either Section 33E-3 or 33E-4 of Article 33E, Public Contracts, of the Illinois Criminal Code of 1961, as amended. This certification is required by Public Act 85-1295. This Act relates to interference with public contracting, bid rigging and rotating, kickbacks and bribery.

SIGNATURE OF CONTRACTOR/BIDDER

TITLE

DATE

THIS FORM **MUST** BE RETURNED WITH YOUR BID TO:

Joliet Junior College District #525
Office of Facility Services
Main Campus L Building, L1005
1215 Houbolt Road
Joliet, IL 60431-8938

**CERTIFICATE OF COMPLIANCE WITH
ILLINOIS DRUG-FREE WORKPLACE ACT**

_____, does hereby certify pursuant to the *Illinois Drug-Free Workplace Act* (30 ILCS 580/) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

By Authorized Agent

Date

SUBSCRIBED AND SWORN TO before me
This ____ day of _____, 20__.

NOTARY PUBLIC

EXECUTE AND ATTACH TO PROPOSAL FORM

JOLIET JUNIOR COLLEGE – REQUEST FOR BID

DRAWINGS ARE AVAILABLE ON THE FOLLOWING WEBSITE:

WWW.JJC.EDU/INFO/PURCHASING

BID FORM

To: Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431-8938

Project: _____

Date: _____

Submitted by:

(Full Name)

(Address)

(City, State, Zip)

(Phone) (Fax) (Email)

PART 1 OFFER

Having examined the site and having familiarized itself with the conditions affecting the cost of the work associated with the _____, and with the bidding documents, Bidder hereby proposes to perform everything required and to furnish all labor, materials, necessary tools, expendable equipment and transportation services necessary to complete in a workmanlike manner the subdivision of work stated above in accordance with the bidding documents for the following sums:

Base Bid:

Dollars(\$_____)

Write amount in both alpha and numeric, in case of discrepancy the lesser amount shown will govern.

Alternate Bid:

Dollars(\$_____)

Write amount in both alpha and numeric, in case of discrepancy the lesser amount shown will govern.

We have included herewith, the Security Deposit as required by the Instructions to Bidders.

PART 2 ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for thirty (30) days from the Bid closing date.

If the bid is accepted by the Owner within the time period stated above, we will:

- A. Execute the Agreement within ten (10) days of receipt of Notice of Award.
- B. Furnish the required bonds within ten (10) days of receipt of Notice of Award in the form described in the Instruction to Bidders.
- C. Furnish the required Certificate of Insurance within ten (10) days of receipt of Notice of Award in the form and amounts described in the Instruction to Bidders.
- D. Commence work as established by the written Notice to Proceed.

If this Bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bonds(s), the Security Deposit shall be forfeited as damages to the Owner by reason of our failures.

In the event our Bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

PART 3 CONTRACT TIME

If the Bid is accepted, we will:

- A. Complete the work in manner consistent to meet the requirements of the schedule (_____) consecutive calendar days from the date established as the Date of Commencement in the Notice to Proceed.
- B. Contractor has examined the Schedule included in these documents and takes no exception, or records the following exceptions:

PART 4 CONTRACTOR’S FEES FOR CHANGES IN THE WORK

Lump Sum of Time and Materials Changes: We the undersigned bidder agree that the following percentages for overhead and profit shall be added to job costs for the

net amount of work added to or deleted from the contract by written lump sum or time and material change orders recommended by the Engineer and approved by the Owner:

Add to net extra for job costs for additional work performed by:

Our own forces 12%

Our subcontractor 5% (including assigned subcontractors)

Note: Insurance, bond, and taxes are considered as job cost items and are not included in the percentages listed above.

PART 5 ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs thereto are included in the Bid Sum.

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Addendum # _____ Dated _____

PART 6 SUBCONTRACTORS

A. The following work will be performed (or provided) by the Subcontractors we have indicated below:

	<u>Name of Subcontractor</u>	<u>Work Performed</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

B. We understand, and hereby agree, that we are obligated to use the indicated subcontractors, unless prior written permission to change has been obtained from the Owner.

PART 7 RELATED WORK EXPERIENCE

List a minimum of three jobs of similar type and scope performed in the last five years:

1. Client: _____
Building: _____
Phone: _____
Contact Name: _____
Dollar Amount: _____

2. Client: _____
Building: _____
Phone: _____
Contact Name: _____
Dollar Amount: _____

3. Client: _____
Building: _____
Phone: _____
Contact Name: _____
Dollar Amount: _____

PART 8 CONTRACTOR EVALUATION

Upon completion of the project, a Construction Contractor Performance Evaluation form will be completed by the A/E and the JJC Project Coordinator. The contractor will be evaluated in the following categories:

- Professionally Administered and Supervised Work
- Business Practices
- Overall Performance
- Workmanship
- Timeliness
- Project Management

PART 9 BID FORM SIGNATURES(S)

The Corporate Seal of:

(Bidder – please print the full name of your Proprietorship, Partnership, or Corporation)

Was hereunto affixed in the presence of:

(Authorized signing officer) (Title)

(Seal)

(Authorized signing officer) (Title)

If the bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF SECTION